



SWIMMING NZ

Division II Championships

2019 Division II Championships

13-16 March 2019, Moana Pool, Dunedin

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations. All participants must agree to comply with the Sports Anti-Doping Rules.

This is a living document and amendments may be made. For the latest information, please check to the Event Page on the [Swimming New Zealand website](#) to ensure you have the correct version.

Meet Contacts

Swimming New Zealand
Event Manager
021 569 436
events@swimming.org.nz

Venue Address

[Moana Pool](#)
60 Littlebourne Rd
Roslyn
Dunedin 9010





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General Entry Information

Entry Deadline

TUESDAY 26th February 2019 at 11.59pm.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.

There is no limit on the number of individual event entries.

Qualification Criteria

Swimmers must be 12 years but under 19 years old as at 13th MARCH 2019.

The qualifying period is from 1st January 2018 to 25th February 2019.

The qualifying times are shown as 25m Short Course times. Qualifying times swum in pools other than 25m pools must be converted using the SNZ Conversions.

Individual entry times will be generated, from only approved events, held within the database.

All swimmers shall only enter qualified events

A swimmer who has qualified for either the New Zealand Open Championships or the New Zealand Age Group Championships (in an able-bodied event) is ineligible to enter the Division II Competition.

Entry Fees

Entry fees are \$15.50 NZD per individual event and \$30.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

No Refunds for any withdraws before or during the meet. Refunds for any medical withdrawals can be considered if a signed doctors certificate is supplied.

International Entries

Visitors will be able to submit entries using either the TM File or spreadsheet available on the event website. These need to be emailed to events@swimming.org.nz by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

Foreign clubs are required to provide a proof of entries report upon submission of entries.

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A maximum of two (2) international visitors may progress from heats to finals in any one event. There is no limit on international visitor entries for timed-finals but only two (2) international visitors may swim in the fastest timed-final.

Event Specifications

Age Groups

The Division II Championships shall be restricted to individual swimmers for the following age groups: 12 & 13 years, 14 years, 15 years; 16 - 18years.

Finals

Finals will be swum as individual age groups for all ages in the 'Age' category (12 & 13, 14, 15 years). Finals for the 'Youth' (16 - 18 years) category will be swum for the top 16 swimmers in this category with A, and B Finals.

B Finals will be swum when there are 30 or more swimmers that competed in the heats.

The 400m Free, 400m IM, 800m Free and 1500m Free races will be timed finals with the fastest timed final swum in the evening.

New Events

Women's 1500m & Men's 800m Freestyle.

The events are included in the 2019 program – they will be swum under the following criteria:

- **For 2019 there will be no qualifying times.**
- Timed Finals - The Top 24 fastest entry times as at the close of entries - times off the SNZ Database will be accepted (all other entries will be refunded).
- Medals will be awarded for all age groups
- **These events are for New Zealand competitors only.**

Para swimmers

SNZ reserves the right to include Para events – the format is yet to be determined.

Relays

Club Relays

To be swum as 18 & Under. Relays will be swum as timed-finals with the fastest timed final swum in the evening session. Only swimmers who have met the qualifying time and entered at least one individual event in this competition may be entered relay events. There will be a maximum of 2 teams per club and 2 teams per zone in each relay.

Zonal Relay

8 x 50 Free Zonal relay – 1 Female and 1 Male from each age group. (12 & 13, 14, 15, 16-18)

Each Zone is allowed 2 teams.

Selection of the Teams is up to the Club or Regional Team Managers to discuss – Final Team Names & order are to be submitted before the Start of **Session 8**.

Swimming NZ will provide zonal caps for each swimmer.



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Psych Sheets

Preliminary Psych Sheets will be posted on the SNZ website on: **THURSDAY 28th February 2019.**

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by: **11.59pm SUNDAY 3rd MARCH 2019.**

Final Psych Sheets will be posted on the SNZ website on: **MONDAY 4th MARCH 2019.**

Pre-Meet Training

Pre-event training is as follows:

12th March 2019: 3.00pm – 7.00pm

Pool entry is free for training at these times. Access will be through the main entrance of the complex.

Clubs/Regions that wish to train outside these times will have to organise their own times with the pool and pay entry.

Withdrawals

Withdrawals from events for session one are required to be submitted at the Team Managers meeting held the day prior to the start of the meet. Any withdrawals submitted after the meeting for session one will incur a withdrawal fee.

Withdrawals from finals need to be submitted within 30 minutes from posting of event results. Any competitor or team who withdraws from finals more than 30 minutes after the posting of the event results shall pay without excuse to SNZ a fee as determined by SNZ.

As some events are timed finals SNZ regulation 3 will apply.

3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Protests

Protests must be submitted to the referee, in writing, on the protest form by the team manager only within 30 minutes following the conclusion of the respective event. This needs to be accompanied in cash by the \$100.00 protest fee. If conditions causing a potential protest are noted prior to the event a protest must be lodged before the signal to start is given.

All protests shall be considered by the referee. If the referee rejects the protest, they must state the reasons for their decision. The Team Manager may appeal the rejection to the Jury of Appeal whose decision shall be final.

If the protest is rejected, the deposit will be forfeited to SNZ. If the protest is upheld the deposit will be returned.



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Other T's & C's

Event Photography and Livestreaming

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

Medal Ceremonies

There is to be strictly NO PHOTOGRAPHY in the medal presentation area, all photo's will be taken by the official event photographer and photo's will be made available on the SNZ Facebook page.

Anyone taking photo's in this area will be asked to leave immediately.



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Athlete Competition Information

Session Times

Heat Sessions - Warm Up 7.15am – 8.15am | 8.30am Start

Finals Sessions - Warm Up 4.00pm – 4.50pm | 5.00pm Start

Pool Access

Swimmers/Coaches/Team Managers:

Access to the pool for swimmers, coaches and managers is via the front entrance. Staff will be on hand to ensure that passes are being presented. If you do not have a valid pass you will be required to pay the appropriate admission fee.

Spectators:

Spectators will access the pool via the front entrance

There is no charge for Spectators

***Please note – Given the number of swimmers/coaches/managers, there will be limited capacity for spectators. If the complex is deemed to be full by SNZ and Pool staff, the complex will be closed to additional spectators as required.**

Spectators are not permitted on pool deck. SNZ staff will also be monitoring this, if any spectators are seen to be on pool deck they will be moved to the spectator area.

Athlete Seating

The seating plan will be posted on the SNZ website.

Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats.

There will be no rotations of seating during the championships. The seating plan will be posted on the SNZ website. Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats. Spectator seating is limited.

Strapping

Swimmers with strapping must provide documentation from a relevant registered health practitioner or physiotherapist and be reviewed by the Technical Director prior to swimming. Any swimmers without such documentation will not be permitted to swim.

Warm-up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.



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Marshalling Process

Heats:

Self-marshalling will be employed during all heats sessions. Swimmers will assemble off to the side of lane 1, 4 heats prior to their event. For all 50m events swimmers need to be behind the blocks 6 heats prior to their event.

Finals:

Swimmers will need to marshal 6 races prior for 50m events and 4 races prior to their event for all other events and remain in the marshalling area. All swimmers are required to marshal for relays. Swimsuits will be checked at marshalling for legality.

Victory Ceremonies

Medals shall be awarded for the 1st, 2nd and 3rd New Zealanders in all events.

The Victory Ceremony Timetable will be included in the finals programmes, and we will endeavour to run to this timetable. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.

IT IS AN EXPECTATION THAT ALL SWIMMERS ARE PRESENT AND DRESSED APPROPRIATELY TO RECEIVE THEIR MEDAL.



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Club/Regional Team Managers Information

Accreditation

Clubs will need to complete the coaches and managers form for team personnel who are attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a professional coach and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type. They are not permitted to be undertaking any coaching on pool deck.

Swimmers, Coaches and Managers will all be issued an accreditation pass, these must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

Event Communication

During the meet SNZ will use the multi-txt system to communicate to coaches and managers during the meet, please ensure your contact details are correct.

Managers Meeting

There will be a team managers meeting held on **Tuesday 12th March at 5pm, in the corner meeting room**. Team managers will be given a brief run-down of meet activities, expectations of swimmers and clubs, and general delivery of the event.

Each club is asked to have **at least one representative** at the meeting to ensure all information is delivered back to the swimmers.

Event Packs

Packs and passes must be collected from the venue from **3.00pm-7.00pm Tuesday 12th March in the corner meeting room**.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the club Team Manager Boxes.

Results

Results will be posted in various locations around the pool.

Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.



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A PDF of each session's results will be posted on the events page at the conclusion of each session.

Timelines

Timelines will be included in both heats and finals session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers responsibility to be at marshalling at the appropriate time (i.e. 4 heats before a swimmers scheduled race).

Banner Placement

Swimming New Zealand will have signage in and around the facility; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.